

# ABBA'S HAVEN

## 2019 Contract For Use

Thank you for the opportunity to serve your group at Abba's Haven. Please read this entire document thoroughly. We will be better able to serve your group if everyone has an understanding of the terms of accommodations, finances, and policies.

The Guest Group's Director and/or Representative, a person who has the authority to be responsible for contacting our facility. Final revisions of this contract may take place up until 30 days prior to the start of use of the facility.

### Financial:

- A refundable deposit of \$100 is required to accompany the return of this rental contract. *(For summer camps, June - August, an additional 10% deposit of total charge is required 30 days prior to camp date. The deposit amount will be deducted from the final total at the end of camp.)*
- An **additional** \$100 deposit is required at time of arrival for the use of any recreational equipment. Any loss or damage of equipment, apart from normal wear and tear, will be deducted from the deposit at the end of the camp and the balance returned.
- Groups not enclosing a deposit risk the forfeiture of their desired date.
- Any damages to property will be charged at the actual cost and will be deducted from the pre-paid deposit, or billed to the group if the amount is more than the deposit. *(inspection with the Abba's Caretaker upon arrival and departure of group is required)*
- The refund of the deposit will be returned within 30 days after receipt of payment of all invoices and upon completion of the Group's use of the facilities.
- In the event that a Group finds it necessary to cancel, conditions for return of the deposit are as follows:
  - Full Refund** - 60 days prior to the date of arrival
  - 50% Refund** - 31 to 59 days prior to date of arrival
  - No Refund** - within 30 days of date of arrival
- All suggested donations should be received upon completion of use. Guest Groups are asked to make all financial settlements before departure.

### Current Suggested Donations For Camp Usage:

- \$ 42.50/day per person *(includes one night and three meals).*
- \$ 500 minimum a day.

### Meals:

- We provide our Guest Groups with 3 meals a day.
- Abba's Haven will supply food used and the cooks necessary in preparing the meals.
- Meal times must be prearranged in advance by notating the desired times on the Guest Group Agreement.
- Specific food requests or dietary requirements need to be disclosed on the Guest Group Agreement.
- Meals will be served cafeteria style unless previous arrangements have been made.

## Policy Guidelines:

- To use Abba's Haven, Guest Groups must honor the Doctrinal Statement of Faith, and agree to abide by Biblical standards of conduct while on the premises. This would include language and actions.
- Each Guest Group must furnish proof of insurance (*a certificate of insurance with minimum limits of \$1,000,000 per occurrence naming Abba's Haven, Inc. as an additional insured*). All Guest Groups also agree to hold Abba's Haven and New Life Church free from any liability.
- No alcohol or use of illegal drugs will be permitted on the premises. No smoking is permitted in any of the buildings, and smoking is limited to designated outdoor areas only. No fireworks or use of firearms are permitted without prior consent.
- Each Guest Group is responsible to furnish it's own nurse, doctor, or EMT and first aid supplies.
- Each Guest Group is responsible to furnish it's own lifeguard if using the river.
- The Group's Director or Renter Representative is required to participate with the Abba's Caretaker in a walk through inspection of the facilities prior to the group's arrival, and upon departure of the group. The deposit will not be returned until both parties have signed the Inspection Report.
- Each Guest Group will be responsible for leaving the facilities and grounds in a clean and orderly fashion. A list of what needs to be done is posted in each building.
- Guest Group's arrival and departure times must be prearranged upon approval of the Guest Group's request and will be a part of the "Guest Group Agreement".
- All groups staying at Abba's Haven for more than 48 consecutive hours must provide an accurate list that has the names, addresses, and ages of all campers and staff.
- All Groups with children ages 18 and under must have an adequate number of adult cabin leaders and staff, with no less than 1 adult to every 6 non-adult campers. At least one adult is required to stay in each sleeping room with campers.
- Bonfires must be in designated areas, only with the permission of Abba's caretaker, due to fire regulations. Groups may be asked to supply own wood to burn.
- We reserve the right to decline the use of Abba's Haven.

## Additional Addendums To Contract:

- Horseshoe pits, volleyball court, basketball court, folf course, indoor recreation room and other equipment are available for use. Any replacement costs for missing or damaged equipment will be the Guest Group's responsibility. Read the **Activities Addendum** for more information.
- The "Snack Shack" is available during the summer months. Read the **Snack Shack Addendum** for more information.
- Paintball is available during the summer **for an extra charge**. Read the **Paintball Addendum** for more information.

# ABBA'S HAVEN

## Guest Group Agreement

**Please Do Not Complete This Agreement Until The Entire Contract Has Been Read.**

I have read the "ABBA's HAVEN Contract For Use" and am in agreement with it: \_\_\_\_\_  
INITIALS

### Date(s) of Usage:

Name of Guest Group \_\_\_\_\_

Group Director or Representative \_\_\_\_\_ Phone ( ) \_\_\_\_\_

Church Affiliation \_\_\_\_\_ Phone ( ) \_\_\_\_\_

Mailing Address \_\_\_\_\_

Anticipated Attendance \_\_\_\_\_

### Accommodations:

Housing with 3 meals \_\_\_\_\_ Day use only \_\_\_\_\_

Day & Date of Arrival \_\_\_\_\_ Time \_\_\_\_\_

Day & Date of Departure \_\_\_\_\_ Time \_\_\_\_\_

Start my meals with \_\_\_\_\_ on \_\_\_\_\_  
Breakfast, Lunch or Dinner Day & Date

My last meal will be \_\_\_\_\_ on \_\_\_\_\_  
Breakfast, Lunch or Dinner Day & Date

Meal Times each day \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_

Special Meal Requests (Including any medical dietary restrictions) \_\_\_\_\_

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**Proof Of Insurance Enclosed:** YES / NO  
(Camp use not permitted without proof of insurance)

**Estimated Suggested Donation For Usage:**

\$ \_\_\_\_\_ x # of people \_\_\_\_\_ = \$ \_\_\_\_\_ x # of days \_\_\_\_\_ = \$ \_\_\_\_\_ Sugg. Donation

Total Suggested Donation \$ \_\_\_\_\_

Total Deposit Enclosed: \$ \_\_\_\_\_ (\$100 or 10% of the sugg. donation for summer season)

By virtue of your signature at the end of this contract, you agree to respect and honor the beliefs of Abba's Haven, Inc. as set forth in our "Doctrinal Statement of Faith". You also agree to, and will abide by, the guidelines as set forth in the "Contract For Use". Your group agrees to do nothing by word or action that will in any way harm the reputation of Abba's Haven. Abba's Haven reserves the right to suggest an additional donation if an unusual amount of cleaning is required and noted by both parties at the time of departure. You will also be held liable for damages to the facilities, grounds or equipment.

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*Signature of Authorized Representative*

*Date*

We are looking forward to welcoming you upon your arrival.  
If you have any questions, please call us @ 406.656.0171

**Send Application And Deposit To:**

*Abba's Haven  
c/o New Life Church  
3950 Temple Place  
Billings, MT 59106*

## RECREATIONAL EQUIPMENT ADDENDUM

(No deposit required)

An inventory sheet must be signed by Group Representative and Abba's Haven Caretaker for equipment check-out upon arrival, and equipment check-in upon departure.

**\*\* Your group will be billed for the cost of any missing or damaged items \*\***

Would like to have access to Rec. Room in Lodge: YES / NO

Would like to have access to Sports Shed & Equipment: YES / NO

## SNACK SHACK ADDENDUM

(June - August Only • No Extra Charge)

Would like to have Snack Shack available: YES / NO

Number of times open each day (up to 3 times): \_\_\_\_\_

Times you would like it open each day (eg. 10:30 AM): \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_

## PAINTBALL ADDENDUM

(\$150 Minimum Fee, Extra Insurance Coverage Is Not Required For Paintball)

Would like to have paintball available: YES / NO

We have a total of 25 guns that are available for rent.

The cost per gun is \$15/day which includes a full 16oz CO2, barrel plug, and a mask.

Paintballs are available for the cost of \$10 per bag (Bag has 500 paintballs).

**\*\* For Insurance and Safety reasons, the following rules are in effect: \*\***

- guest groups are not allowed to provide their own paintballs
- any gun that is used on the playing field must be chronoed down to 280 feet per second
- every person who plays must sign a "waiver of liability" and the "hold harmless agreement"
- masks must be worn by everyone who plays

Day and time for paintball: \_\_\_\_\_ Number of paintball guns needed: \_\_\_\_\_

\$ \_\_\_\_\_ + \$ \_\_\_\_\_ = \$ \_\_\_\_\_  
(# of guns x \$15)      (# of bags of paintballs x \$10)      (Total Due With Contract)

Please contact church office at 406.656.0171 (at least 72 hours in advance) to go over details.

**Please write a separate check for "Paintball Addendum" payable to: New Life Church**